

**Position/Title Seeking:** Intern Architect

**Level of Experience:** Intermediate

**Employment Type:** Full time

**Experience:** Min. 3-5 years

**Organization Name:** Flat Architecture Inc.

**Organization Description:** Flat Architecture Inc. is a growing mid-sized architectural firm, located in Surrey. Our studio is focused on wide variety of projects in various scale including low-rise to high-rise multi-family residential, mixed-use developments as well as hospitality, commercial, institutional, light industrial projects in the Fraser Valley, Vancouver Island and BC interior. In all our projects we share a deep commitment to develop responsive, meaningful and human centered design interspersed with elements of playfulness.

**Job Description:**

***Your Knowledge, Skills & Experience:***

- A Bachelor or Masters Degree in Architecture from an accredited institution.
- 3-5 years of experience working In North American Architectural Firm.
- Demonstrates a thorough understanding of the Development Permit process and a basic understanding of the land use and subdivision process.
- Take an active role in the creation of design concepts or client relations through the design process and consultant coordination through project development under the supervision of the principal and senior designers.
- Experience in the preparation, submission, and follow through of a Development Permit application and land Use application.
- Knowledge of the BC Building Code Part 3 and 9, ASHRAE 90.1, STEP Code.
- Proficient in Revit and AutoCAD, Sketch-up, 3D modelling.
- Experience in multi-family and mixed-use projects will be a strong asset.

***Core Competencies:***

- Excellent written and verbal communication skills.
- Self-motivated, confident and emotionally intelligent.
- Great team player.
- Detail oriented and able to time manage multiple projects with strict deadlines.
- Resourceful, flexible and adaptable to changing demands and priorities.
- Ability to work in an open, collaborative workplace environment.
- Must be registered with the AIBC or eligible to register with AIBC.

***Perks:***

- Extended health and dental benefits.
- Professional Membership due / career advancement fund (based on experience).
- Friendly and supportive team of designers, technologists and principal.

- Semi-annual team building events.

**Contact Info:**

If you possess these skills and think you are a great fit for our team, please email below documents in PDF to [careers@flatarchitecture.ca](mailto:careers@flatarchitecture.ca) . Include your name and the position 'Intern Architect' in the subject of your email.

- Resume
  - Portfolio (Max. 6 pages)
  - Salary Expectations
  - Current Status of Canada – Citizen /Permanent Resident /Work Permit Holder
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